



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Hydel Headquarters

Telephone: 0353-2542160
e-mail:cehydel@wbasedcl.in

Power House Complex,
2nd Mile Sevoke Road,
Siliguri, PIN-734001

TENDER NOTICE NO: - CEH/HRA/22-23/36

Date: - 13/03 /2023

Scaled tender is hereby invited by the Chief Engineer (Hydel), HHQ, WBSEDCL, for and on behalf of WBSEDCL, from experienced, bona-fide and financially sound Indian firms/contractors fulfilling the terms and conditions mentioned below for awarding of **"Repairing of wooden furnitures and tit-bit maintenance works at Hydel Head Quarters, WBSEDCL"**.

Sl. No.	Name of the work	Estimated Amount	Completion time of work
1.	Repairing of wooden furnitures and tit-bit maintenance works at Hydel Head Quarters, WBSEDCL, Siliguri.	Rs. 84130/- (Rupees Eighty four thousand one hundred and thirty) only	30 days

1. All categories of intending Bidders under the authority of bona-fide, experienced & Resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt., may visit the site giving prior intimation to the office before submission of tender.
2. Tender documents under sealed cover will be received by the undersigned up to 2:00 p.m. on 20th March, 2023 and shall be opened on same day at 3:00 p.m. & in case of any BANDH, etc., tender will be opened on next working day at 3:00 p.m. in presence of the attending tenderers or their authorized representative(s).
3. The interested agencies are advised to submit their bids in a sealed envelope super scribing **"Bids for awarding of Repairing of wooden furnitures and tit-bit maintenance works at Hydel Head Quarters, WBSEDCL, Siliguri"** along with reference no. with date of opening, supported with self-attested Trade license, Valid GST Registration Certificate, Pan Card, Professional tax registration certificate and payment challan. If any problem is found the particular tender will not be considered for acceptance.
4. Rate should be quoted both in words and in figures excluding GST. HSN Code to be mentioned. GST as applicable will be paid extra.
5. The rate quoted shall be firm and net. No price escalation or revision of rates shall be considered during the period except the charges, if any in the taxes & duties. GST as applicable will be paid extra. SAC Code of items/materials supplied should be incorporated in the tender document.
6. Any correction in the quoted rate should be duly signed by the tenderer. The tenderers should put their signature with seal in all the pages of the tender documents.
7. The intending tenderers are to submit the scaled tender papers in the specified tender box at the Office of the Chief Engineer (H), HHQ; W.B.S.E.D.C.L. Tenders received after due date and time shall not be entertained under any circumstances.
8. The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.



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9. The tenderer will have to quote their rates in figure as well as in words. If there is discrepancy in figure and word the amount stated in word shall prevail.
10. The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature(s), designation(s) of the authorized partner(s) or other authorized
11. The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.
12. Any other details may be collected from the Manager (HR&A), Office of the Chief Engineer (Hydel), HHQ, WBSEDCL, Siliguri. Mob No. 8900794006.
13. **Validity of Bid:** The Bid shall remain valid for a period of 90 (ninety) days from the date of opening of bid.

14. Schedule for key information of this tender:

i)	Place for submission of Tender Document and opening of bid	O/o The Chief Engineer (H), HHQ, WBSEDCL, Power House Complex, 2nd Mile Sevoke Road, Siliguri, Pin-734001 Dist. - Darjeeling, West Bengal.
ii)	Last date and time for submission of bid	Upto 14.00 Hrs of 22nd March, 2023
iii)	Date and time for opening of bid in presence of Bidders or their representative	At 15.00 Hrs of 22nd March, 2023

Sd/-
(Sibes Kr. Deb)
CHIEF ENGINEER (HYDEL)
Date: 13.03.2023

Memo. No. CEH/HRA/2022-23/759 (i-x)

Copy forwarded for further information to:-

1. The Zonal Manager, Siliguri Zone, WBSEDCL, Power House Complex, Siliguri.
Request for arranging towards display in notice Board, please.
2. The ACE & PM, JHP/RHP/TCFHP, WBSEDCL. -**Request for arranging towards display in notice Board, please.**
3. The Addl. General Manager (F&A), HHQ, WBSEDCL.
4. The Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong -
Request for arranging towards display in notice Board, please.
5. The Manager (HR&A), HHQ, WBSEDCL. **For n.a towards uploading the NIT in the Company's Website for wide circulation.**
6. The Manager (F&A), HHQ, WBSEDCL.
7. Notice Board.
8. Copy for case file.
9. Office Copy

Sd/-
13/3/23
CHIEF ENGINEER (HYDEL)
13.03.23



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Terms & Conditions:

1. **Job Description:** The job of Repairing of wooden furnitures and tit-bit maintenance works at Hydel Headquarters, Siliguri, WBSEDCL has been detailed below.

Sl. No	Description of work	Floor	Chamber/ Section	Qty. (nos)
1	Cleaning & Polishing of wooden chair with Profile & rexin fixing.	1 st floor	Estb + Accounts + all Chamber of 1 st Floor.	20
2	Changing of lock, handle and channel of Computer table .	1 st Floor	Establishment	6
3.	Changing of backside ply of wooden Almirah .	1 st Floor	Establishment	1
4.	A tall tool for Xerox machine table.	1 st Floor	Establishment	1
5	Full repairing & polishing including change of lock, handle, fixing of table mat of table (6' x 4') .	2 nd Floor	Dy. C.E.	1
6	Full repairing & polishing including change of lock, handle, fixing of table mat of table (5'x4') .	2 nd Floor	SE(E)	1
7	Some repairing & polishing including change of lock & handle of table (5'x4') .	2 nd Floor	D.E.(C)	1

2. **Price:** The price should be net and firm inclusive of all incidental charges. The provision of taxes & duties, if any, shall be governed by prevailing Govt. rules.
3. **Completion period:** The work has to be completed within 30 (Thirty) days from the date of issuance of order.
4. **Liquidated Damages:** Supply and delivery (physical delivery of Items/ Materials at the place of delivery in accordance with the Delivery Instruction) /erection/construction of the Equipment /Materials as well as execution of the entire work should be as per the delivery schedule/schedule of completion of work. If the Equipment / Materials/ erection/construction are not delivered/work is not completed within stipulated period as per schedule, WBSEDCL reserves the right to repudiate the Order (LOA). But the Purchaser may, at his discretion, extend the delivery schedule/execution schedule subject to imposition of liquidated damages at half percent (0.5%) of the Contract price



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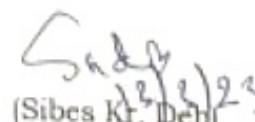
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for per week of delay or part thereof for first 10 (ten) weeks and @ 1% (one percent) of value per week beyond 10 (ten) weeks subject to a maximum of 10% of the contract price / Ordered value and accept the delivery work of all mentioned items beyond the stipulated period. Liquidated damages, if any, shall be recovered from your bill.

5. **Tools & tackles:** The agency should arrange all tools & tackles required to execute the job.
6. **Payment:** 100 % payment along with taxes and duties will be made after successful delivery of all items and against submission of your GST prescribed invoice in triplicate. The payment will be made through fund transfer. Necessary Bank charges will be borne by you. You need to provide your Bank A/C No, IFS Code, Name of the Bank & Branch and Cancelled Cheque.
7. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes i.e. income tax, work contract tax, as applicable at source from the Invoice in accordance with the provision of statutory obligation as applicable.
8. **Validity period:** The entire rate should remain valid for a period of 90 days from the date of opening of tender.
9. **Guarantee Period:** The entire items shall have to be guaranteed for a period of one year or as provided by the manufacturer from the date of completion of work.
10. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the supplier. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.
11. **Safety Rules:** All the safety rules required for the works shall have to be followed strictly.
12. **Jurisdiction:** Any dispute arising with the department and the agency will be dealt exclusively within the jurisdiction of Courts of Darjeeling/Jalpaiguri District or Kolkata High Court.
13. **Labour rules:** All labour related work directly or indirectly, the agency should follow according to the provision of Contract Labour Regulations.
14. **Controlling Officer:** The Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL, Siliguri.
15. **Supervising Officer:** The Manager (HR&A), Hydel Headquarters, WBSEDCL, Siliguri.
16. **Paying Officer:** The Manager (F&A), Hydel Headquarters, WBSEDCL, Siliguri.


(Sibes Kr. Deb)
CHIEF ENGINEER (HYDEL)


13.03.23